



4-H Camp Palmer Program Instructor I & II

Description of Position:

4-H Camp Palmer Program Instructors will be responsible for implementing programs and activities in one or more of the following areas: A.) **Recreation** (examples: indoor recreation, outdoor recreation, group icebreakers, line dancing, large group activities, song leading), B.) **Outdoor or Nature Education** (examples: nature trails, outdoor living skills, wetlands program, canoeing, archery, animal or tree identification, out posting, reptile and amphibians programs), C.) **Team Building** (facilitate groups on the Challenge by Choice course). Programs and activities will be developed around camper needs, interests, and goals.

This position will also assist in the development and implementation of evening activities including but not limited to: campfires, evening recreation, night hikes, scavenger hunts, and so forth. The opportunity will exist for Program Instructor to provide additional leadership to various camp duties such as maintenance of the pool, program equipment, camp concessions and serving as the “host” to the incoming camp program.

Position Prerequisites

1. CPR and First Aid Training
2. Program Instructor I requires certification in at least one of the following areas Waterfront/Lifeguard Certification, High Ropes Instructor Training, or Outdoor/Nature Education
3. Program Instructor II requires certification in at least two of the following areas: Waterfront/Lifeguard Certification, High Ropes Instructor Training, or Outdoor/Nature Education

Duties and Responsibilities:

- Facilitate, teach, and instruct youth in areas of recreational programs, environmental education, and challenge education programs
- Responsible for the health and safety of the campers
- Work with diverse and dynamic populations
- Complete reports, schedules, lesson or program plans, and other paperwork as assigned.
- Assist with inspection of cabins and program areas.
- Conduct ongoing equipment checks to insure optimal safety of staff and participants.

Qualifications:

- High School degree and driver’s license
- Must be at least 18 years of age
- Completion of criminal background check
- CPR/First Aid Certified
- Undergraduate and/or graduate students or degrees in Outdoor Education, Recreation, Environmental Education, Park and Resource Management, Education, Social Work, Youth Ministries, and related fields preferred. **Internship Opportunities available.**
- Experience and interest in program development and implementation.
- Strong organizational, management, and creative programming skills

Salary: Program Instructor I \$275 per week plus room and board
 Program Instructor II \$325 per week plus room and board

Program Instructor I requires certification in at least one of the following areas Waterfront/Lifeguard Certification, High Ropes Instructor Training, or Outdoor/Nature Education

- Program Instructor I may advance to level II upon completion of the second certification.

Program Instructor II requires certification in at least two of the following areas: Waterfront/Lifeguard Certification, High Ropes Instructor Training, or Outdoor/ Nature Education

If lifeguard training is obtained outside of camp; camp may reimburse up to \$100 as a lifeguard bonus at end of the first year.

Benefits:

1. Room and Board provided during program times
2. Laundry facilities provided
3. Instructors who facilitate out posting groups may earn an additional \$15/group hosted.
4. All necessary Challenge by choice and lifeguard training will be provided. Must be able to attend weekend training as scheduled. Other arrangements can be made, if each party agrees on training date.
5. Program Instructors are covered by 4-H Camp Palmer worker's compensation policy.

Position Details:

4-H Camp Palmer operates on a seven day per week schedule and days working may vary.

1. Program Instructors can expect 7 – 8 hours of hands on instructional time and an additional 1-2 hours of program preparation time each working day.
2. Program Instructors will have an emphasis in one of the following areas (recreational programs, environmental education, and challenge education programs) with the majority of time dedicated to assigned area. However, Program Instructors will receive training in all program areas and may be asked to facilitate/implement programs in non assigned areas.

Dates of Employment:

- **4-H Summer season is May 21, 2018 @ 9AM – AUGUST 1, 2018 @ NOON.**
- End date is flexible

CONTACT:

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4-H Camp Palmer is an equal opportunity employer and does not discriminate on the basis of race, color, creed, religion, sexual orientation, national origin, gender, age, disability or Vietnam-era veteran status.